

# St. Christopher's Episcopal Church

*Mission: to know and share God's love*

*Vision: to do God's work in our community as a church without walls*

## **VESTRY MEETING MINUTES: Oct 25, 2018; 7:00 pm; library**

I. Call to Order: M. Giovan King officially called the meeting to order at 7:00 pm.

Attendance: M. Giovan King, Joanna Witt, Talbert Takahama, Hal Barnes, Walter Beh, Linda Bruckner, Diana Garcia, Karen Gifford, Paula Sterling, and Mary Smith.

Absent: Hal Snyder, Josh Stephens

Guest: Preston Lentz, Curate.

Special prayers of supplication were requested for Father Richard, who is in the hospital with pneumonia.

Hal Barnes read the Devotions.

II. Approval of Minutes: The vestry voted unanimously to approve the minutes of the October 25th meeting with amendments.

III. Reception of Financials and Financial Report: Hal Barnes presented the financial report, once again; spending is in line with our budget projections. Kathy Winston and Linda Bruckner are working with Hal Barnes to formulate next year's budget. Questions posed by vestry members last month were answered. This year's "Give Aloha" campaign brought in over \$8,000. The vestry agreed to accept the financial report.

V. Senior Warden's Report:

A. Joanna noted that the "Dying Well" seminar was well attended and was well received by the congregation.

VI. Rector's Report:

A. The rector reminded the vestry to check their mailboxes/cubbies/pukas in the church office for news and information.

B. The ExComm recommended that, due to the upcoming holidays, the next vestry meeting be held on Nov 29<sup>th</sup>, and the December meeting be held on the 20<sup>th</sup>. The vestry agreed with the change in schedule. The rector reminded the vestry that they will convene to approve next year's church budget on January 10, 2019. The service of Lessons and Carols will be held on December 16<sup>th</sup>.

VII. Standing Committees (Names in **Bold** are Leads who are responsible to convene with committees to move forward projects between vestry meetings):

A. Care of Parish (**Joanna**, Paula, Karen, Diana):

1. Status of Goals for 2018:

-Meet with Eucharistic Visitors, and assess needs for homebound and others, no later than March. Accomplished

-Meet with rector, parish administrator and create task list [to present to vestry no later than April. In Work. *A draft spreadsheet for congregational care needs was reviewed in April, but still requires updating.*

-Have youth speak in place of a sermon in May – can be any age and can be with a parent. Accomplished. *Logan Rubash was our speaker for Pentecost, May 20<sup>th</sup>.*

2.. Karen reported that she sent birthday cards to parishioners in October and the feedback has been positive.

B. Care of Community: (**Mary**, Josh, Talbert and Linda)

1. Goals for 2018:

-Update web images with professional pictures by August. No status.

-Learn more about Fr. Rick's mobile ministry, meet with him by end of April, and see about increasing funds and supporting him so he is not a lone wolf. Accomplished.

-Get a co-chair for Family Promise, that chair can train, by end of 2018; maintain budget to \$406. In Work.

-Increase presence with Senior Center by June, educating ourselves about their resources. In Work.

2. Mary reminded the vestry that the next Family Promise work day is November 3d.

C. Care of Property: (**Hal Barnes**, Walter, Shane, Hal Snyder):.

1. Goals for 2018:

-Walk property and take survey of deferred maintenance, by March.

Accomplished. *A punch list was presented and reviewed by the vestry.*

- AC for sanctuary and choir room. Hal Barnes reports a contract has been signed with Air Conditioning Unlimited, a deposit has been paid and work has begun. In Work

-Review properties – i.e. 77 and 69 N. Kainalu; particularly with respect to repairs, financial and safety issues. In Work. Please see the update on 69 North Kainalu in subparagraph 2 below.

-Obtain estimate for kitchen overhaul by June. Planning for the renovation of the kitchen has not yet begun. The committee is discussing rough Order of Magnitude (ROM) Estimates. In Work.

-Make sure FP/autism room and choir room can also lock from inside (in safe way that allows us to enter if necessary). Accomplished.

2. 69 North Kainalu: In support of the Senior Warden's report, the treasurer will draft up a report on 69 North Kainalu which will describe the property, outline the options reviewed by the vestry, and discuss the pros and cons of each option for presentation to the parish. The ExComm recommended, and the vestry agreed, that the date to present the report verbally to the congregation be November 18<sup>th</sup>, after each service. Each household will also be sent a paper copy of the report. In Work.

VIII. For the Good of the Order: The next regular meeting will be on Thursday, Nov 29, 2018.

Following prayer, the meeting was adjourned at 7:55 pm.

Respectfully Submitted—

Diana E. Garcia,  
Clerk