

St. Christopher's Episcopal Church

Mission: to know and share God's love

Vision: to do God's work in our community as a church without walls

VESTRY MEETING MINUTES: Nov 29, 2018; 7:00 pm; library

I. Call to Order: M. Giovan King officially called the meeting to order at 7:00 pm.

Attendance: M. Giovan King, Joanna Witt, Talbert Takahama, Hal Barnes, Walter Beh, Linda Bruckner, Diana Garcia, Hal Snyder, Karen Gifford, Paula Sterling, and Mary Smith.

Absent: Josh Stephens

Guests: Preston Lentz, Curate; Maryalice Woody, Terry Thomason, Dudley Foster and John Hawkins, Church Members.

Special prayers of supplication were requested for Fred Smith, whose sister has passed away, and his family. Prayers of thanksgiving were requested for the baptisms of two children, one who specifically requested to be baptized here! One baptism is scheduled for December 2nd, and the other will happen on January 13th, which is the feast of the Baptism of Our Lord. Jean Heley turned 97 this week.

Joanna Witt read the Devotions.

II. Approval of Minutes: The vestry voted unanimously to approve the minutes of the October 25th meeting with small corrections, including adding the name of Linda Bruckner to the group meeting to work on next year's budget.

III. Reception of Financials and Financial Report: Hal Barnes presented the financial report, once again; spending is in line with our budget projections. Kathy Winston and Linda Bruckner are working with Hal Barnes to formulate next year's budget.

IV. Senior Warden's Report:

A. Joanna noted that the practicing for the Christmas music program was already underway. The informational meetings on the disposition of 69 North Kainalu went well and were well attended.

V. Rector's Report:

A. The rector reminded the vestry to check their mailboxes/cubbies/pukas in the church office for news and information.

B. The vestry adopted a resolution to designate \$69,000 of the Rector's total compensation in 2019 as a housing allowance. That resolution is included as Attachment 1.

C. Recommendation for Ordination to the Priesthood: The vestry recommended to the Right Reverend Bishop Fitzpatrick that the Reverend Deacon Preston Lentz be ordained to the priesthood. The signed recommendation is included as Attachment 2.

C. The service of Lessons and Carols will be held on December 16th. Postcards describing St. Christopher's holiday offerings will be available, and Giovan has asked the vestry to help distribute them to potentially interested people. The vestry approved the expenditure of \$200 to advertise Christmas services in the Windward Oahu Voice (which is a supplement to Midweek community newspaper) along with the other windward churches.

VI. Standing Committees (Names in **Bold** are Leads who are responsible to convene with committees to move forward projects between vestry meetings):

A. Care of Parish (**Joanna**, Paula, Karen, Diana):

1. Status of Goals for 2018:

- Meet with Eucharistic Visitors, and assess needs for homebound and others, no later than March. Accomplished
- Meet with rector, parish administrator and create task list [to present to vestry no later than April. In Work. A draft spreadsheet for congregational care needs was reviewed in April, but still requires updating.
- Have youth speak in place of a sermon in May – can be any age and can be with a parent. Accomplished. Logan Rubash was our speaker for Pentecost, May 20th.

2. Karen reported that she sent birthday cards to parishioners in November and the feedback has been positive.

3. Preston Lentz gave a brief update on the church's acolyte program, which is picking up speed (and volunteers) nicely. There are three members of the parish who are starting a youth group.

B. Care of Community: (**Mary**, Josh, Talbert and Linda)

1. Goals for 2018:

- Update web images with professional pictures by August. No status.
- Learn more about Fr. Rick's mobile ministry, meet with him by end of April, and see about increasing funds and supporting him so he is not a lone wolf. Accomplished.

-Get a co-chair for Family Promise, that chair can train, by end of 2018; maintain budget to \$406. In Work.

-Increase presence with Senior Center by June, educating ourselves about their resources. In Work.

2. There will be an All-Church Hospitality Party at Karen Gifford's home, 235 Kakahiaka St, on Sunday, December 2nd, from 5-8 pm. Please bring a dish to share. Drinks will be provided.

3. A car wash benefitting Boy Scouts with Gifts and Disabilities will be on December 8th. Please bring your dirty car and a cash donation.
4. Family Promise had a coordinator meeting this week, the family we had been hosting has found a home, and currently there are two families in the program. A new church has been added to the network. They are on track to have assisted 60 families in 2018.

C. Care of Property: (**Hal Barnes**, Walter, Shane, Hal Snyder):.

1. Goals for 2018:

-Walk property and take survey of deferred maintenance, by March. Accomplished. A punch list was presented and reviewed by the vestry.

- AC for sanctuary and choir room. Hal Barnes reports that the air conditioning has been installed in the sanctuary and the choir room, and the installation crew, from Air Conditioning, Unlimited, Kamamura LLC, did a superior job. Final cost of the installation was approximately \$79,000. Accomplished.

- Still no solar. The committee is researching recourse actions. In Work.

-Review properties – i.e. 77 and 69 N. Kainalu; particularly with respect to repairs, financial and safety issues. In Work. Please see the update on 69 North Kainalu in subparagraph 2 below.

-Obtain estimate for kitchen overhaul by June. Planning for the renovation of the kitchen has not yet begun. The committee is discussing rough Order of Magnitude (ROM) Estimates. In Work.

-Make sure FP/autism room and choir room can also lock from inside (in safe way that allows us to enter if necessary). Accomplished.

2. 69 North Kainalu: In support of the Senior Warden's report, the Chairman of Care of Property wrote a report on 69 North Kainalu that described the property, outlined the options reviewed by the vestry, and discussed the pros and cons of each option. This report is included here as Attachment 3. The report was made available to the congregation and a verbal report was given to the congregation after each service on November 18th. Members of the congregation submitted three additional proposals. The proposals were submitted by John Hawkins, Dudley Foster, and Win Bennett. In order to give these proposals due consideration, the Executive Committee recommends that the Care of Property Committee review the additional proposals and give their assessment at the vestry meeting in December, in preparation for a vote on the disposition of the property. In Work.

VII. For the Good of the Order: The next regular meeting will be on Thursday, Dec 20, 2018.

Following prayer, the meeting was adjourned at 7:55 pm.

Respectfully Submitted—

Diana E. Garcia,
Clerk

Attachments

1. Rector's Housing Allowance
2. Recommendation for Ordination, Preston Lentz
3. Report of the Care of Property Committee

The following resolution was duly adopted by the vestry of St. Christopher's Church:

Whereas, the Reverend Dr. Giovan King is compensated by St. Christopher's Church exclusively for the services as a minister of the gospel; and

Whereas, St. Christopher's Church does not provide the Rev King with a rectory, therefore, it is hereby

Resolved: That \$69,000 of the total compensation paid to the Rev. King for calendar year 2019 is hereby designated to be a housing allowance; and it is further

Resolved: that the designation of \$69,000 as a housing allowance shall apply to calendar year 2019 and all future years unless otherwise provided.

Dated: November 29, 2018.