

St. Christopher's Episcopal Church

Mission: to know and share God's love

Vision: to do God's work in our community as a church without walls

VESTRY MEETING MINUTES: Dec 20, 2018; 7:00 pm; library

I. Call to Order: M. Giovan King officially called the meeting to order at 7:00 pm.

Attendance: M. Giovan King, Joanna Witt, Talbert Takahama, Hal Barnes, Walter Beh, Linda Bruckner, Diana Garcia, Hal Snyder, Karen Gifford, Paula Sterling, and Mary Smith.

Absent: Josh Stephens

Guests: Preston Lentz, Curate.

M. Giovan read portions of the Presiding Bishop's Christmas Message as a Devotion.

Special prayers of supplication were requested for the Woody Family, and for Father Richard Cromwell. Prayers of thanksgiving: there will be a baptism coming on January 13, for Evie Shumaker. Chelsea, one of our former parish administrators, has just had a second son, born on Dec 10 (the Rector's birthday). Joanna Witt requested a special prayer for all those traveling this holiday season.

II. Approval of Minutes: The vestry voted unanimously to approve the minutes of the November 29th meeting.

III. Reception of Financials and Financial Report: Hal Barnes presented the financial report, and pointed out that, as of the end of November, we are \$18,219 "in the black," a significant improvement over our status last year. The vestry received the financial report.

IV. Senior Warden's Report:

A. Joanna noted that the service of Lessons and Carols went very well. Christmas flowers are ready for pickup, and Paula will work with the Flower Guild to set them up in the church.

V. Rector's Report: The rector reported that the baptism on December 9th went very well.

VI. Standing Committees (Names in **Bold** are Leads who are responsible to convene with committees to move forward projects between vestry meetings):

A. Care of Parish (**Joanna**, Paula, Karen, Diana):

1. Status of Goals for 2018:

-Meet with Eucharistic Visitors, and assess needs for homebound and others, no later than March. Accomplished

-Meet with rector, parish administrator and create task list [to present to vestry no later than April. In Work. A draft spreadsheet for congregational care needs was reviewed in April, but still requires updating.

-Have youth speak in place of a sermon in May – can be any age and can be with a parent. Accomplished. Logan Rubash was our speaker for Pentecost, May 20th.

2. Joanna briefly discussed individual members of the parish who might need additional support this month.

3. Giovan noted that Dan's next organ concert will be Feb 24th. Please plan to be there.

4. Karen reported that she sent birthday cards to parishioners in December.

5. The Christmas Pageant will be on Monday evening, Dec 24th, at the 5pm service. Kathy Bowers, Mary Ann Lentz, and Hazel Beh will be stepping in for Maryalice Woody in running the pageant, and Mary Ann and Hazel have even made new costumes.

B. Care of Community: (**Mary**, Josh, Talbert and Linda)

1. Goals for 2018:

-Update web images with professional pictures by August. No status.

-Learn more about Fr. Rick's mobile ministry, meet with him by end of April, and see about increasing funds and supporting him so he is not a lone wolf.

Accomplished.

-Get a co-chair for Family Promise, that chair can train, by end of 2018; maintain budget to \$406. In Work.

-Increase presence with Senior Center by June, educating ourselves about their resources. In Work.

2. Many thanks to Karen Gifford for hosting the All Church Hospitality Party—it was a great success!

3. The car wash benefitting Boy Scouts with Gifts and Disabilities that was scheduled on December 8th has been postponed. No new date has been announced.

4. The next workday for Family Promise will be on March 2.

C. Care of Property: (**Hal Barnes**, Walter, Shane, Hal Snyder):.

1. Goals for 2018:

-Walk property and take survey of deferred maintenance, by March.

Accomplished. A punch list was presented and reviewed by the vestry.

- AC for sanctuary and choir room. Hal Barnes reports that the air conditioning has been installed in the sanctuary and the choir room, and the installation crew, from Air Conditioning, Unlimited, Kamamura LLC, did a superior job. Final cost of the installation was approximately \$7,900.

Accomplished.

- Still no solar. HECO is turning out a permit, and Adon is contacting the church for access. In Work.

-Review properties – i.e. 77 and 69 N. Kainalu; particularly with respect to repairs, financial and safety issues. In Work. Please see the update on 69 North Kainalu in subparagraph 2 below.

-Obtain estimate for kitchen overhaul by June. Planning for the renovation of the kitchen has not yet begun. The committee is discussing rough Order of Magnitude (ROM) Estimates. In Work.

-Make sure FP/autism room and choir room can also lock from inside (in safe way that allows us to enter if necessary). Accomplished.

2. 69 North Kainalu: Care of Property reviewed the proposals submitted by John Hawkins, Dudley Foster, and Winn Bennett on the disposition of 69 North Kainalu. Their assessment of the proposals, including additional input from two church members, Fred Smith and Carol Whitesell, and additional guidance from the bishop, is included as Attachment 1 and is the committee's final recommendation. Their recommendation is submitted in the following:

"The Care of Property Committee moves that the Vestry request permission from the Diocese to sell the property located at 69 North Kainalu Drive.

We further move that the proceeds be placed in an interest bearing designated fund with the intention of preserving the principal in perpetuity, less an amount not to exceed \$200,000 to be placed in the Rector's Housing Fund to assist a future Rector in acquiring housing."

A committee recommendation doesn't require a second. In discussion, the vestry asked questions about the details of the Rector's Housing Endowment Fund. The vestry discussed the recommendations of the committee as included in the report. After discussion, the Care of Property team amended the motion to read as follows:

"The Care of Property Committee moves that the Vestry request permission from the Diocese to sell the property located at 69 North Kainalu Drive.

We further move that the proceeds be placed in a **vestry advised endowment fund with the intention of preserving and enhancing principal in a prudent process, less an amount to be placed** in the Rector's Housing Fund to assist a future Rector in acquiring housing."

The committee agreed to the changes in the motion, and the vestry voted nine in favor, one opposed. In Work.

VII. For the Good of the Order: The next regular meeting will be on Thursday, January 10, 2019 at 7pm.

Following prayer, the meeting was adjourned at 8:05 pm.

Respectfully Submitted—

Diana E. Garcia,
Clerk

Attachment

1. Final Recommendation: Care of Property Committee, 15 Dec 2019