

St. Christopher's Episcopal Church

Mission: to know and share God's love

Vision: to do God's work in our community as a church without walls

VESTRY MEETING MINUTES: Sept 27, 2018; 7:00 pm; library

I. Call to Order: M. Giovan King officially called the meeting to order at 7:05 pm.

Attendance: M. Giovan King, Joanna Witt, Talbert Takahama, Hal Barnes, Hal Snyder, Walter Beh, Linda Bruckner, Josh Stephens, Diana Garcia, Karen Gifford Paula Sterling, and Mary Smith.

Guest: Preston Lentz, Curate.

Special prayers of supplication were requested for the Ching, Vuillemot, and Werning families. Thanksgivings include the birth and baptism of Marcela Luce, granddaughter of Gabrielle and Ron Batzer; the birth and baptism of Nicole Ezenwuba; and the birth of Emilia Lee Brannon.

Diana read the Devotions.

II. Approval of Minutes: The vestry voted unanimously to approve the minutes of the August 30th vestry meeting.

III. Reception of Financials and Financial Report: Hal Barnes presented the financial report, once again; spending is in line with our budget projections. The vestry voted to accept it, but several vestry members had additional questions: Talbert wondered why, in the balance sheet, the checking account isn't listed in "net assets;" Linda was curious as to why the funding line for Clergy Pensions appears to be so inconsistent, and Mary wanted to know the details of the transfer of funds from the youth group to the curate. Hal agreed to discuss these questions with Sandra and return with clarifications.

V. Senior Warden's Report:

A. Joanna discussed an e-mail she received from two parishioners that included questions on the installation of air conditioning in the church, the way ahead for the Family Promise house on North Kainalu, disposition of former church property and potential repair needs in the parish hall. Joanne reiterated that, while it's important to communicate clearly with church members on questions of funding and property, final decisions rest with the vestry. The treasurer is preparing a detailed response to these questions and make it available to the church membership. Different approaches to discussing vestry decisions with the church membership were discussed, but all agreed that the parish needs to be informed sooner rather than later.

B. Paula and Joanna discussed the status of the upcoming "Dying Well" seminar. The intent of the seminar is to help folks prepare and respond to the death of a loved one. It is coming along well and there will be a sign up sheet in the church for those who want to participate.

VI. Rector's Report:

A. The rector reminded the vestry to complete Safeguarding training, with congratulations to Linda Bruckner for finishing all her training! Vestry members are not required to complete the modules for summer camps or nursery schools, as those ministries do not apply to St. Christopher's.

B. The rector briefly discussed the needs of parishioners, including upcoming funerals for Helen Ching, Lee Vuillemot, and Terry Werning.

VII. Standing Committees (Names in **Bold** are Leads who are responsible to convene with committees to move forward projects between vestry meetings):

A. Care of Parish (**Joanna**, Paula, Karen, Diana):

1. Status of Goals for 2018:

-Meet with Eucharistic Visitors, and assess needs for homebound and others, no later than March. Accomplished

-Meet with rector, parish administrator and create task list [to present to vestry no later than April. In Work. *A draft spreadsheet for congregational care needs was reviewed in April, but still requires updating.*

-Have youth speak in place of a sermon in May – can be any age and can be with a parent. Accomplished. *Logan Rubash was our speaker for Pentecost, May 20th.*

2. The rector reported that Godly Play has begun, Catechesis is starting and the church has hired an excellent child care provider. Karen reported that she sent birthday cards to parishioners in September and the feedback has been positive.

B. Care of Community: (**Mary**, Josh, Talbert and Linda)

1. Goals for 2018:

-Update web images with professional pictures by August. No status.

-Learn more about Fr. Rick's mobile ministry, meet with him by end of April, and see about increasing funds and supporting him so he is not a lone wolf. Accomplished.

-Get a co-chair for Family Promise, that chair can train, by end of 2018; maintain budget to \$406. In Work.

-Increase presence with Senior Center by June, educating ourselves about their resources. In Work.

2. Mary reported that we had a successful Family Promise week. We had a total of 53 volunteers, who donated a total of over 368 hours. The next Family Promise week will be in November, during election week. There will be an appreciation dinner for Family Promise volunteers on Saturday, 29 September. The next Family Promise work day is November 3d.

C. Care of Property: (**Hal Barnes**, Walter, Shane, Hal Snyder): Hal Barnes reported that a large rock was found in a toilet in the women's room. The toilet will be replaced with one that is ADA compliant. Our parish administrator sent letters to all building users to make sure that, to the extent possible, bathroom use is monitored.

1. Goals for 2018:

-Walk property and take survey of deferred maintenance, by March.

Accomplished. A punch list was presented and reviewed by the vestry.

- AC for sanctuary and choir room. Hal Barnes reports a contract has been signed with Air Conditioning Unlimited, a deposit has been paid and work has begun. In Work

-Review properties – i.e. 77 and 69 N. Kainalu; particularly with respect to repairs, financial and safety issues. In Work. Please see the update on 69 North Kainalu in subparagraph 2 below.

-Obtain estimate for kitchen overhaul by June. Planning for the renovation of the kitchen has not yet begun. The committee is discussing rough Order of Magnitude (ROM) Estimates. In Work.

-Make sure FP/autism room and choir room can also lock from inside (in safe way that allows us to enter if necessary). In Work.

2. 69 North Kainalu: In support of the Senior Warden's report, the treasurer will draft up a report on 69 North Kainalu which will describe the property, outline the options reviewed by the vestry, and discuss the pros and cons of each option for presentation to the parish. In Work.

VIII. For the Good of the Order: Giovan reminded the vestry to stop by the office the first week of October to say aloha to our outgoing administrator, Kari, and our new one, Daisy. She will be taking them out to lunch on October 5th and thinks a nice cake for dessert would be a good idea. The next regular meeting will be on Thursday, October 25, 2018.

Following prayer, the meeting was adjourned at 8:10 pm.

Respectfully Submitted—

Diana E. Garcia,
Clerk